

**BOARD GOVERNANCE ISSUES: HOW TO STAY
OUT OF THE ATTORNEY GENERALS OFFICE
SATURDAY, OCTOBER 14, 2017**

NAME: _____

ASSOC: _____

ADDRESS: _____

CITY, ST, ZIP: _____

PHONE: _____

EMAIL: _____

PAYMENT OPTIONS: CHECK ENCLOSED
 VISA MASTERCARD AMOUNT DUE:\$ _____

CARDHOLDER NAME: _____

BILLING ADDRESS (IF DIFFERENT FROM
ABOVE)

CARD NUMBER: _____

EXP. DATE: _____ CVC CODE: _____

SIGNATURE: _____

The above signed agrees to pay the charges according to the card issuer agreement.

*NOTE: Verbal or written commitment obligates the participant to pay for the event if they choose not to attend unless cancellation is made 5 business days prior to the seminar. No-Shows will be invoiced. No refunds for cancellations within 5 business days of event.

Are you listed (your personal name) in the CAI database as a member? Yes No

**Mail form to: CAICRC, 1985 Fairfax Road,
Annapolis, MD 21401**



1985 Fairfax Road
Annapolis, MD 21401

Phone: 410-540-9831
Fax: 410-540-9827
E-mail:
contact@caimdches.org
www.caimdches.org

HOMEOWNER PROGRAM -

**Board Governance
Issues:**
➤➤➤ **“How to Stay Out of the
Attorney General’s
Office”**



Saturday, October 14, 2017

**Wilde Lake Interfaith Center
10431 Twin Rivers Rd.
Columbia, MD 21044
410-730-7920**

**Registration: 9:00 am—9:30 am
Program: 9:30 am—11:30 am**



It is CAI's purpose to foster vibrant, responsive, competent community associations that promote harmony, a sense of community and responsible leadership. Common characteristics of such community associations include:

- Good Communication
- Trust in the Management and Board of Directors
- Continuing Education of Board Members and Homeowners
- Uniform, flexible and reasonable enforcement of governing documents

Boards have an obligation to enforce the Covenant, Conditions & Restriction's because that's how they maintain the appearance and value of the community and ensure a high standard of livability for all residents. There are several actions the association can take to minimize rule violations, reduce conflicts between residents and the community to build a consensus.

This course will cover...

- The Election Process
- Election and Removal of Board Members
- Failure to Properly Govern the Organization
- Failure to Operate and Manage the Association Property
- Fiduciary Responsibility
- Conflict of Interest
- Failure to Hold Meetings and Holding Closed Meetings
- Discrimination and Ethical Issues
- Contractor Selection
- Communication Issues
- Fee Delinquencies
- Architectural Covenant Enforcement

This seminar is highly recommended for homeowners and board members.

Cost: \$20.00 per person Pre-registration is required. First come, first served—space limited!



Instructor:

Cynthia Hitt Kent is an attorney in Owings Mills, MD, who concentrates on providing quality legal services to condominium regimes and homeowner associations. She is skilled in document preparation, amendment and interpretation; parliamentary and due process procedures, arbitration, mediation and litigation for covenant enforcement and collection of assessment and fines. She is familiar with the Maryland Condominium Act, the Maryland Homeowner's Association Act, the Maryland Contract Lien Act, the Federal Telecommunications Act of 1996, the Federal Fair Housing Act and the Federal Fair Debt Collection Practices Act. She has been a long standing member of CAI and is a Past President and Board member of the Chesapeake Chapter.

If you are not a member of CAI, you can join the day of the seminar!

Questions?

Call 410-540-9831 Fax: 410-540-9827
Email: contact@caimdches.org