

# m-206

## Financial Management



### COURSE MATERIALS

Participant guide and flash drive with bonus readings and materials. CAI Guide for Association Practitioners: *The Board Treasurer*.



### COURSE LENGTH

2 days | 8:30 a.m.–5 p.m. both days



### TUITION

CAI manager member: \$459  
Nonmember: \$559



### DESIGNATION CREDIT

M-206 is required for the PCAM designation.



### CONTINUING EDUCATION CREDIT

M-206 is approved for 14 hours of continuing education for CMCA recertification. Visit [www.camcb.org](http://www.camcb.org) for details. For information on continuing education for state licenses, visit [www.caionline.org/pmdp](http://www.caionline.org/pmdp).

## LEARN HOW TO BUDGET AND MANAGE YOUR ASSOCIATION'S MONEY.

This course gives you the tools to understand and apply the principles of financial management to your community association. You'll learn the entire budget process, from identifying line items to reconciling accounts to gaining board approval. You'll also learn how to analyze and report on association finances. Topics include:

- Developing, managing and balancing budgets
- Financial planning processes
- Replacement reserves and basic investment principles
- Accrual and fund accounting
- Analyzing financial reports and records
- Using budgets and financial reports as management tools

» Visit [www.caionline.org/m206](http://www.caionline.org/m206).

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