

**May 23, 2012 Board Meeting
Snyder's Willow Grove Restaurant
12:30pm**

I. Call to order/roll call/Welcome Board Members

The May Board Meeting was called to order by Sari McLeod at 12:45pm.

Board members present: Jonathan Strauss, Mel Herzberger, Sari McLeod, Kara

Permisohn, Pauline Watson, Camille Cimino, Executive Director

Angela Guaragna – taking minutes

Board members absent: B.K. Wallbrunn, Allan Mcleod, Scott Silverman

II. Agenda

- There were no additions to the board agenda

III. Minutes

Kara made a motion to approve the April minutes and Jonathan Strauss seconded.

IV. Committee Reports

Education

- The Board reviewed the April BK Seminar financial statements and evaluations from the Storm Water Fees program and thought it went well.
- The board reviewed the April 21, 2012 ABC program's financials and evaluations and thought the evaluations were very positive and we generated revenue too.
- Angela to give the prospect names to the membership committee.
- The PowerPoint for the Essentials Class needs to be updated. Vera to send Sari the ABC PowerPoint
- Staff to follow up with Mark Hensmen to see which committee he would like to serve on.

Membership Committee

- They elected a co-chair for the committee, Ted Porter with Puroclean.
- Goal is to put the Mentor Program in effect. They recommended the name of the Mentor Program be Club CAI New Members only.
- Gianna is working with graphic designer on a logo for the program.
- The Board would like the word "culture" removed from the mission statement.

Committee prepared the following mission statement for the mentor program– Club CAI helps each member feel welcomed and appreciated, make new contacts, learn about the Chapter culture and community and win new opportunities.

- Budget for developing a logo \$255.00
 - Membership committee would like a booth at the Expo. 10 x 10 (or a table)
- They want two signs CLUB CAI New Members Only. The other one should say MEMBERSHIP COMMITTEE. The Board decided they committee should have a table in the lobby

- What is the Membership Committee's Budget for this?

- Gianna would like our credit card but Camille suggested she send us an invoice or we give her money ahead of time instead of the credit card.
- The Committee will have two more meetings before the Expo.
- Pauline motioned that the Board approve the membership committee name on CLUB CAI New Members only. There was no second. The Board believes words “New Members Only” seems exclusive. The **Board recommends the name be changed to “Club CAI – Members Helping Members”**

Nominating Committee

- Board needs to start thinking about who to recruit. Camille feels like it would be useful to have an attorney on the Board
- Board Members whose term expires should be added to the ballot and must be re-elected for their second term.
- The board reviewed the nominating committee application form and made a few changes. Kara is going to tweak it further and we will send it to the board for approval.
- There was discussion about adding the ballot to the website but no consensus.

Internet Committee

- Board is reviewing Mel’s suggestions regarding contracting for a programmer to update Chapter’s existing website vs. going with Star Chapter, a company that offers a full database/email package. Mel would like to have us start a blog in addition to our Facebook page. The board would like to get a second proposal for adding online registration capabilities so we can compare apples to apples. We want to make sure we are getting the same features from both programmers. Mel is going to send staff the name of a programmer so we can get a second bid.

Delmarva Committee

- There is no update.

Newsletter committee

- Angela to send out a solicitation for Summer Beacon articles

Expo Committee

- Camille gave update about Expo Committee brochure and mailings.

Social Committee

- No report

Golf Committee

- Updates were given about golf foursomes and sponsorships. Staff to find out from Scott Karam if we should order mallets, etc. for crabs.

Financials

- Vera to send financials to Jonathan.

Old Business

- No reports

New Business

Howard County Department of Housing

- Camille gave an update about the meeting she attended in Laurel re:FHA loans
- Sari is going to send us information on Pam Jordan from Anne Arundel County and is also going to send us information about an office in Crownsville that works with the state on Community, Housing and Development. They work side by side with FHA.
- Angela to give Camille list of Housing Departments in various counties.

The meeting was called to adjourn by Sari Mcleod at 2:30pm and was seconded by Jonathan Strauss.

The next Board meeting is June 13th 2012.