

**CAI Chesapeake Chapter  
Board of Directors Meeting  
Wednesday, September 5, 2012  
4:00p.m. - Conference Call**

**I. Call to order**

- Meeting called to order by President, B.K Wallbrunn at 4:02pm.

**II. Roll Call**

- Board Directors Present: B.K. Wallbrunn, Mel Herzberger, Pauline Watson, Allan McLeod, Kara Permisohn, Sari McLeod
- Board Directors Absent: Scott Silverman, Jonathan Strauss
- Other attendees: Camille Cimino, Angela Guaragna

**III. Additions to Board meeting agenda**

- Camille added two Additions
  - Chapter Membership Rebates
  - Columbia Association – Mel’s report

**IV. Minutes**

- Kara made a motion to “approve the July 2012 meeting minutes as distributed”.  
Second Pauline Meeting minutes approved by consensus

**IV. Committee Reports**

• **Education**

- The Board reviewed the number of registrations for upcoming CAI events.
- ABC-13 registrants as of Sept. 5, 2012
- Sept 29<sup>th</sup> Homeowner Seminar–Budgeting and Finance – 11 registrants as of Sept 5, 2012
- September 19<sup>th</sup> Breakfast Seminar – “Money Matters”- 54 registrants as of Sept. 5, 2012

• **Membership Committee**

- The July statistics were reviewed.
- The Board reviewed the membership report sent from Gianna Rahmini. Sari made a motion to approve signage for the Membership Committee at the Expo without exceeding \$500.00
  - Second Kara Motion approved by consensus.
- The Board decided that “future potential members” will have a different color badge stock then members, be mentioned in the program, will be announced before the program starts and will be added to the Passport.
- Staff is going to purchase plexi-glasses for CAI general information handout table. The board approved by consensus
- Staff to add the Membership committee to the Passport
- Camille will get back to Gianna with the Board’s answers to the membership Committees Expo questions.
- Staff is going to put together a report of membership over the last few years
- List of Expired Members- reviewed by the Board
- New Members –26 new members
- Soon to Expire –Reviewed by Board

• **Nominating Committee**

- Kara gave an update on candidates for the Board for 2013.
- Staff sent mass email blast asking member for suggestions regarding possible Board candidates.

- **Internet/Website Committee**
  - Camille reported that CAI will be able to have online registrations for all forms in 2013.
  - CAI web designer is currently working on automatic online payments
- **Delmarva**
  - Camille gave the update about our Homeowner Seminar in Ocean City “How to stay out of the Attorney General’s Office”. The Committee is working on gaining attendance at the program by marketing the flyer.
- **Newsletter Committee**
  - Articles were solicited for the Fall Beacon. It is set to be mailed around October 21<sup>st</sup>.
- **Expo Committee**
  - Camille stated that overall booth, table and sponsorships have been selling well.
  - Camille is going to acknowledge Iris Hobbs at the Expo for all of her hard work with selling sponsorships
  - Camille gave an update about the progress of the script for the Expo
- **Social Events/Holiday Social committee**
  - Camille gave an update on the Holiday Social Committee meeting.
  - Staff is going to add George Kukar to the mailing list because he has shown interest in being on the Committee.
- **Golf Committee**
  - No Report

**V. Financials**

- Jonathan is currently working on May, June and July finances

**VI. New business**

➤ **Planning Retreat**

- Camille is not happy with the planning retreat numbers as of September 5, 2012. We are currently at 16 people.
- Staff to send the Board the registration list as of September 5, 2012.

➤ **MD – LAC**

- Mel Herzberger gave an update on the Columbia Association. Sari made a motion that we pass information on to the LAC with regards to the legislation that the Columbia Association has drafted and is trying to have introduced in Annapolis. This proposed legislation has to do with the Columbia Association changing their status from a Community Association to a non-profit organization.

BK Seconded Motion was approved by consensus.

- Staff is going to send this issue to the LAC.

- **CAI National** - Camille told the Board that National sent us a check for money that was owed to us in 2011.

**VII. Adjournment**

- Sari motioned to adjourn the September 5, 2012 Board of Directors Meeting at 5:32 p.m. Second-Kara Motion approved by consensus.

The Next Board Meeting will be held on October 3, 2012 at the Offices of American Community Management.