

CAI CHESAPEAKE REGION CHAPTER

**Minutes from
Board of Director's Meeting
June 10, 2015
Offices of American Community Management
7484 Candlewood Road, Suite H
Hanover, MD 21076**

- I. **CALL TO ORDER** – Meeting called to order by Gary Saylor at 4:49 p.m.
- II. **ROLL CALL** – Board of Directors present: Maura Hancock, Ruth Harlan, Bill Hasselman, Judy Ann Lee, Allen Mott, Gianna Rahmani, Gary Saylor
Absent: John Taylor, Neil Alioto
Also in attendance: Executive Director Camille Cimino
- III. **APPROVAL OF MEETING AGENDA** – Rahmani made a motion to accept the Agenda as submitted. 2nd by Mott. Approved.
- IV. **APPROVAL OF MINUTES**
 - May 13, 2015 – Rahmani made a motion to “approve the May 13, 2015 meeting minutes as submitted.” 2nd by Mott. Approved.
- V. **COMMITTEE REPORTS** – Board accepted the following:
 - Minutes from Membership Meeting
 - Minutes from the Expo Meeting
 - Minutes from the Newsletter Meeting
 - Minutes from the Education Meeting
- VI. **CED MANAGEMENT REPORTS**
 - Education
 - Financial Worksheet from May 20th Breakfast Seminar (Attachment F)
 - Good Attendance
 - Ration 50/50 of managers and business partners. (149)
 - There were 22 Homeowners present.
 - Evaluations for May 20th Breakfast Seminar
 - 22 received.
 - Financial Worksheet from May 30th Homeowner Seminar
 - Craig Zaller presented the Rules Enforcement program
 - Well attended – financially a good program for the chapter.
 - Evaluations for May 30th Homeowner Seminar
 - 32 attendees – many were non-members
 - Membership Committee to follow-up with non-members

- Education Committee
 - Next meeting scheduled for July 7th
 - They will be brainstorming for next year's meetings.

- Membership
 - May statistics
 - List of Expired Members
 - New Members
 - Matrix
 - The chapter is up to 813 members.

- Golf
 - Golf Outing June 17th, (32) foursomes are signed up to play.

- DelMarva
 - N/A

- Newsletter
 - Currently working on Summer issue.

- Finance
 - Summary of Account Balances – as of April 30
 - Profit & Loss – Year to Date Report
 - April Bank Statements
 - Mott gave an update on audit process. He feels his first choice is too expensive. Mott talked to Abercrombie – they stated \$6,800 for audit and \$1,000 for taxes. Mott will check and see if other auditors are able to cut their pricing. He will wait another month and see what comes in.

- Nominating
 - Committee scheduled to meet in person June 23rd.

- Expo
 - This year's theme is "Dealing with Crime in a Community – To Commit a Crime You Need Desire, Means & Opportunity. The only thing you can control is Opportunity.

- Holiday Social – Committee scheduled to meet in person on June 30th.

- Social Events - Happy Hour at Blackwall Hitch May 28th update
 - Financial worksheet was reviewed. Event made \$1,240.82 for the Chapter.
 - The restaurant did not charge a minimum. Bar was a bit loud. There were 37 attendees; 4 Managers, 9 HO's and 24 BP's.

VII. NEW BUSINESS

- Mott made a motion to adopt a Designation Scholarship Program. This will support a manager taking the M-100 course - a 2 ½ day course working toward PCAM designation. Manager must be a member and the course is to be taken in the chapter area. Course is \$449 and exam is \$350. The deadline for the application is November 1st. Winner will be announced at the annual meeting. The Board is looking for this to be a self-sustaining scholarship by way of business sponsorship. 2nd by Lee. Approved.

Mott amended his motion to name the scholarship The Neil Moreland Scholarship Program. 2nd Hasselman. Approved.

- Board discussed Chapter posting jobs on website. National does it for a charge. The Board decided to table at this time.

VIII. OLD BUSINESS

- The Board discussed campaigning rules. The National Bylaws preclude campaigning. The Chapters Bylaws do not have that item as mandatory at this time.

IX. MATTERS FOR BOARD INFORMATION

- Calendar of Events
- Latest List of Members on Committees

X. ADJOURNMENT

Hasselman made a motion to “Adjourn the June 10th, 2015 Board of Directors Meeting.” 2nd by Lee. Motion approved.

Meeting adjourned at 6:20 p.m.

Respectfully submitted by:

MAURA C. HANCOCK
Maura C. Hancock, Board Secretary

June 17, 2015
Date