

CAI CHESAPEAKE REGION CHAPTER
Board of Director's Meeting
January 13, 2016
Offices of American Community Management

Meeting called to order by Mr. Alioto at 4:34 p.m.

1. Board Directors Present: Neil Alioto, Rod Clark, Maura Hancock, Ruth Harlan, Bill Hasselman, Allen Mott, Gianna Rahmani and Gary Saylor. Also in attendance: Executive Director, Camille Cimino.
Absent: John Taylor.
2. Ms. Cimino asked for the meeting agenda to be approved. The Board approved the agenda as presented.
3. Ms. Rahmani moved to approve the November 11, 2015 minutes and Ms. Harlan seconded. Approved.
Mr. Saylor moved to approve the December 2, 2015 minutes and Ms. Harlan seconded. Approved.
4. Ms. Cimino introduced the newly appointed Board members and presented Mr. Clark with the new Board Member Orientation manual.
Mr. Alioto called for the election of officers. Mr. Saylor nominated Ms. Rahmani as President-Elect. Mr. Alioto seconded. Approved. Ms. Rahmani nominated Ms. Harlan as Vice President. Mr. Clark - seconded. Approved. Ms. Rahmani nominated Mr. Mott as Treasurer. Ms. Hancock seconded. Approved. Ms. Hancock accepted the position of Secretary.
5. Committee Chairs and Liaisons:
Education Committee: Mr. Hasselman and Ms. Harlan agreed to serve as co-Liaisons.
Nominating Committee: Ms. Harlan agreed to serve as chair. Not necessary to choose board liaison now.
Holiday Social Committee: Ms. Valerie Robinette expressed interest in continuing as chair. Approved.
Membership Committee: Ms. Rahmani to serve as the Board Liaison. Missy Schwartz and Bruce James will serve as co-chairs.
Education Committee: Vicki Eaton to serve as co-chair along with Neil Alioto.
Golf Committee: Scott Karam to serve as chair. Ms. Hancock and Ms. Rahmani agreed to serve as Co-Board Liaisons.
Expo Committee: Ellen Troop to serve as co-chair along with Mike Romano.
Delmarva Committee: Chad Toms to serve as chair.
Newsletter Committee: Dani Bressler to serve as chair. Rod Clark agreed to serve as Board Liaison.
Budget Committee will consist of Mr. Alioto, Mr. Mott & Mr. Taylor. Ms. Cimino will continue to put together the proposed budget and have the committee meet with Ms. Cimino to review.
6. The Board accepted the following Committee Reports: Membership and Newsletter.
7. Education: November 6 Board Leadership Development Workshop: The workshop was well received; attendance was good and showed a profit. Evaluations from the attendees were reviewed. There was so much content for the workshop but they did not want to divide it into two days.

For the new Board Leadership Development Workshop (Essentials Course), we are looking for more managers to help teach the course. Sari McLeod and Barry Yatovitz are the present instructors.

The 2016 Breakfast Seminar Brochure has been mailed. The first seminar is the Ask the Experts Program.

The Board reviewed the outline for the February 17th Breakfast Seminar and the February 27th Homeowner Seminar.

Membership: The Board reviewed the expiring membership roster. Mr. Hasselman stated that he would contact the Acton House manager to renew expiring memberships.

Ms. Cimino will send Mr. Clark the designations and their definitions from the National Chapter and send the dates for the President's Corner to Mr. Alioto.

Holiday Social: The Board reviewed the Holiday Social. The Board was very pleased with the venue and holding the business part of the annual meeting. Board members heard nothing but good things about the food and the entertainment.

Golf: The first meeting of the Golf Committee is scheduled for January 22nd. The first meeting for the Finance Committee is January 28th.

Budget: Mr. Mott discussed reaching out to Mr. Mohn to ascertain if he would be interested in helping out with the taxes for the chapter. The Board was in agreement in having Mr. Mott make that contact on behalf of the Board.

New Business: The Board agreed to the proposed dates for the 2016 Chapter Board meetings.

The Board reviewed the advertising sponsorships and we are ahead of last year's advertising dollars at this time.

Mr. Alioto asked that each Board member review the Board packets when they are sent to the Board so that all will be prepared and ready to discuss and vote on the necessary items.

CAI National Chapter Achievements – The submission must meet the January 30th deadline. Mr. Hasselman agreed to draft the entry for the “Year in a Life” Homeowner Seminar for submission.

CAI CED Chapter Achievement Submission. Mr. Alioto submitted a submission on behalf of Ms. Cimino for 2015 for CED of the year. Mr. Alioto stated he wanted to resubmit as Ms. Cimino has performed magnificently on behalf and in support of the Chesapeake Chapter. Mr. Hasselman stated that he would rework the application and submit on behalf of the Chesapeake Chapter.

Ms. Harlan suggested that a sub-committee be established to create the Manager Scholarship application and process. Ms. Hancock made the motion to create such a committee and Ms. Rahmani seconded. Approved. The subcommittee will consist of Ms. Hancock, Ms. Harlan and Ms. Rahmani.

The Education Committee has been asked to present a “Winterization and Natural Disaster Seminar in April for the DelMarVa community. Mr. Clark and Ms. Hancock agreed to work this topic. There was discussion of having a couple of the Mitigation/Restoration company's partner with the seminar. The group will have a conference call and generate an outline of the information garnered.

Motion to adjourn at 5:30 p.m.; Ms. Harlan moved and Mr. Mott seconded. Approved.

Respectfully submitted by:

Maura C. Hancock

February 4,

2016

Maura C. Hancock, Board Secretary

Date