

CAI CHESAPEAKE REGION CHAPTER

Board of Director's Meeting

Minutes of May 11, 2016

Michael's Eighth Avenue

The meeting was called to order by Neil Alioto at 12:18 P.M.

Board members present were Neil Alioto, Rod Clark, Maura Hancock, Bill Hasselman, Allen Mott, Gianna Rahmani, Gary Saylor and John Taylor. Also in attendance was Camille Cimino and Ruth Harlan by way of tele-conferencing in to the meeting.

Agenda – Mr. Alioto asked if there were any additions to the agenda. Mr. Mott motioned to approve the agenda as presented. Mr. Saylor seconded. Approved.

Approval of Minutes – Mr. Hasselman motioned to approve the April 13, 2016 minutes as presented. Ms. Rahmani seconded. Approved.

Committee Reports

- Minutes from the Membership Meeting were reviewed. .
- Minutes from the Expo Meeting were reviewed. The Board questioned whether the committee had come up with a definitive slogan for the Expo. Ms. Cimino explained that they will be coming up with a slogan at the next meeting to incorporate FHA, ADA and “Special Care”.
- Minutes from the Newsletter Meeting were reviewed
- LAC April 4th minutes were reviewed.
- The Board accepted the above minutes as presented.

• CED MANAGEMENT REPORTS

- Education
 - Evaluations from the April 13th Breakfast Seminar were reviewed. There was a good turnout. There will be an article in the Beacon to reflect the differentiation between Maintenance Reserves and Capital Reserves. Mr. Hasselman is happy to review the article for clarification purposes.
 - The Board reviewed this morning's April 13th Breakfast Seminar regarding Reserve Studies. Rod Clark stated that Michelle Baldry will be putting an article in the next Beacon regarding what the Reserve Studies seminar did not cover. There were many homeowners in attendance. A total of 167 attendees. The program was well received. Sponsorships were sold out. This was a financial success.
 - The May Breakfast Seminar speakers will be Craig, Zaller, Scott Silverman, Kara Permisohn and Trent Harrison. The topic will be :”Governing Documents” Understanding, Enforcing & Amending Them. We anticipate a large crowd for this presentation.

COMMITTEES

- Education Committee – Committee's first meeting will be May 18th.
- Membership Committee -

- April statistics – Board reviewed the expired listing.
 - List of Expired Members – Staff will be following up with ProCom and Heritage Harbor memberships.
 - Board reviewed the list of New Members and the Matrix – Ms. Harlan requested that CAI pursue the visitation to communities and management companies. Staff to send personalized emails to Management Companies to see if they're interested in the CAI chapter help them get boards and homeowners interested in becoming members in CAI. Ms. Cimino, Ms. Harlan and Mr. Alioto will brainstorm and Ms. Cimino will present a summary of their meeting.
 - Matrix - not available from CAI Nat'l. Chesapeake Chapter down 24-28 from last month. Jennifer is following up.
- Golf
 - 2016 Golf Outing –there are 12 registered for the new Wine & Cheese Social.
- DelMarva
 - April 1st Eastern Shore Breakfast Seminar on “Winterization”. There were 87 registered. and 18 sponsorships. Well attended and a financial success. There was discussion on doing a print ad next year in some of the local papers in the beach area to get more interest and attendees.
- Newsletter
 - Working on the Spring issue and getting articles together for Summer issue. .
- Finance – The following items were reviewed.
 - Account Balance Summary – as of March 31st.
 - Postal Credit Union statement not received.
 - Final Profit & Loss – Year-to-date report
 - March Bank Statements
- Mr. Clark made a motion to accept. Seconded by Mr. Hasselman. Approved.
- Nominating – Proposed Committee members have been notified. Everyone accepted. First meeting will be held in June.
- Expo – First meeting held on Tuesday, April 26th. Committee increased booth rates by \$25 in all categories. They will include the dimensions of the booth and the table in the brochure. They will have a Tech Tent or Tent Alley or Corner depending upon how many of the Techy companies respond.
- Holiday Social – Ms. Cimino was happy to report that the Westin has decided to delay the renovation of their banquet rooms to a later date, therefore, we will host the Holiday Social and Annual Meeting in the Westin in the same rooms as last year.
- Social Events – Committee will meet in June to come up with new ideas.

NEW BUSINESS - None

OLD BUSINESS - None

NEXT BOARD MEETING June 15th at American Community Management's offices.

Mr. Mott motioned to adjourn the meeting at 12:59p.m Mr. Hasselman seconded. Approved.

Respectfully submitted by:

MAURA C. HANCOCK

Maura C. Hancock, Board Secretary

MAY 23, 2016

Date